



# ISANTI COMMUNITY SCHOOLS

**Job Description: Parents as Educators Home Visit Coordinator**

## THE OPPORTUNITY

Isanti Community Schools (Santee Community Schools) is located on Isanti Sioux tribal lands and serves a population of mostly students in the tribe. The school is the center of the community in many ways, acting as a gathering place for students and community members alike. The school's mission is committed to caring for students through career exploring, cultural growth, character development, and community involvement so that they can realize their full potential.

iSanti Schools is seeking a dynamic and talented teacher to join our team as an educator beginning in the 23-24 SY. This is an opportunity for an excellent teacher to have strong input and guide the vision of our school's academic program. Below are details of the specific role:

- **Title:** Parents as Educators Home Visit Coordinator
- **Reports To:** Early Childhood Director and Elementary Principal
- **Work Schedule:** 8:00am - 4:00pm Monday-Friday, 185 day contract

## PRIMARY RESPONSIBILITIES

- Conduct in home visits with families prenatal to birth to three to promote developmentally appropriate parent and child engagement.
- Ability to communicate and build rapport with families.
- Willingness to work with a diverse population.
- Educators will plan intentional and age appropriate lesson plans for families.
- Conduct with each actively enrolled family at least three times per month for a total of at least 180 minutes per month.
- Maintain confidential family files
- Lead and plan parent and child engagement groups.
- Conduct assessments such as Teaching Strategies Gold to monitor a child's individual educational and developmental progress.
- Work with interdisciplinary team members and other collaborating partners
- Competency to work with young parents and families.
- Perform general office duties such as ordering supplies, answering phones, fill out preschool-school applications, greet visitors, and guide clients to specific services and resources.

## KEY QUALIFICATIONS

- Minimum of Bachelor's Degree in Early Education, Nursing, Social Work or related field, with coursework directly related to infants and toddlers, or completion of Early Learning Guidelines training.
- Willingness to obtain required trainings to include; Parents as Teachers curriculum training, Home Visiting Core Practices and Principle On-line Training, Child Abuse and Neglect, Teaching Strategies GOLD within the first year of hire.
- Computer literate and knowledge of Microsoft office and excel proficient

- Flexible schedule
- No history of child abuse or negligence
- At least 2 years of experience teaching low-income, minority, or historically underachieving students, with a record of exemplary results
- Nebraska teaching license or willingness to obtain one
- Ability to maintain a calm, professional demeanor in the face of competing demands and external pressures
- Ability to be a team player and comfortable planning with others to achieve a common vision
- Strong time management skills; ability to manage multiple tasks simultaneously and meet tight deadlines
- Strong written and oral communication skills; strong interpersonal skills with students, parents, colleagues, and community members
- Strong work ethic coupled with an enthusiastic and passionate approach to one's work.
- Commitment to the belief that all students can learn and to the mission of educational equity.

**Salary & Benefits:** The base salary for this position is \$40,720 for the 23-24 School Year and adjusted based on years of experience. Our competitive benefits package also includes health coverage (medical, dental, vision), Nebraska Retirement participation, life insurance, and long-term disability.

**To Apply:** If you are highly committed to enacting extraordinary change for traditionally underserved students please submit your resume and a cover letter to [personnel@santeeschools.org](mailto:personnel@santeeschools.org)

Be prepared to answer the following short answer questions:

- Why do you want to work at Isanti and in this position?
- What is your experience with and interest in working with students from historically underserved communities? (Please keep your responses to 4-6 sentences).

*As an equal opportunity employer, Isanti does not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, sexual orientation, military status, or any other basis made unlawful by applicable federal, state, or local laws or regulations.*